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Charity number 1193572

FINANCIAL STATEMENTS FOR THE YEAR ENDED 29th FEBRUARY 2024



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LEGAL AND ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED 29 FEBRUARY 2024

Charity number	1193572	
Address	320D High Road Benfleet Essex, SS7 5HB	
Trustees	V Lamb L Prince R King B Galpin P Cowdrey	Appointed 25/11/2023 Appointed 01/11/2023
Accountants	Community360 Winsley's House High Street Colchester	
Bankers	Essex, CO1 1UG Natwest	

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INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 28 FEBRUARY 2024

I report on the accounts of SEND The Right Message for the year ended 28 February 2024 which are set out on pages 3 to 9.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:

Community360
Winsley's House, High Street, Colchester, Essex



Date

26/11/2024

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STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 29 FEBRUARY 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
<u>Incoming resources</u>					
Incoming resources from generating funds:					
Donations and legacies	2	13,644	4,478	18,122	7,301
Income from charitable activities	3	32,505	70,468	102,973	58,830
Fundraising		396	-	396	-
Total income and endowments		46,545	74,946	121,491	66,131
<u>Expenditure on charitable activities</u>					
Charitable activities	5	18,033	63,557	81,590	63,214
Total resources expended		18,033	63,557	81,590	63,214
Net income/(expenditure)		28,512	11,389	39,901	2,917
Total funds brought forward		5,599	18,252	23,851	20,934
Total funds carried forward		34,111	29,641	63,752	23,851

The notes on pages 5 - 9 form an integral part of these financial statements.

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BALANCE SHEET FOR THE YEAR ENDED 29 FEBRUARY 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	6		1,555		2,006
Current assets					
Cash at bank and in hand		62,652		40,450	
		<u>62,652</u>		<u>40,450</u>	
Creditors:					
amounts falling due within one year	8	455		18,605	
		<u>455</u>		<u>18,605</u>	
Net current assets			62,197		21,845
Net assets			<u>63,752</u>		<u>23,851</u>
Funds					
Restricted funds	9		29,641		18,252
Unrestricted funds	10		34,111		5,599
			<u>63,752</u>		<u>23,851</u>

The trustees approved these accounts and are signed on behalf of all:

Signed



V Lamb

Date

22nd November 2024

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 29 FEBRUARY 2024

1 Accounting policies

1.1 Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in (FRS 102) accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland in the UK and Republic of Ireland (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

1.2 Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

1.3 Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received either by way of grants, donations and gifts or as contractual income in payment for services and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

1.4 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 29 FEBRUARY 2024

1.5 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected life. As follows:

Computer equipment - 20% straight line

1.6 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for at least the next twelve months. There are no material uncertainties, thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.7 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

There are no critical accounting estimates or judgements in the financial statements.

2 Donations and legacies

	Unrestricted funds	Restricted funds	2024 Total	2023 Total
	£	£	£	£
Donations	13,644	4,478	18,122	7,301
	<u>13,644</u>	<u>4,478</u>	<u>18,122</u>	<u>7,301</u>
2023 comparative	<u>7,283</u>	<u>18</u>	<u>7,301</u>	

3 Income from charitable activities

	Unrestricted funds	Restricted funds	2024 Total	2023 Total
	£	£	£	£
Grants	27,860	70,335	98,195	53,514
Services	3,506	-	3,506	4,750
Sale of stock	26	-	26	66
Miscellaneous income	33	-	33	500
Discounts given	1,081	-	1,081	-
Subscriptions	-	133	133	-
	<u>32,505</u>	<u>70,468</u>	<u>102,973</u>	<u>58,830</u>
2023 comparative	<u>13,913</u>	<u>44,918</u>	<u>58,830</u>	

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 29 FEBRUARY 2024

4 Resources expended on charitable activities	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Wages	5,930	23,260	29,190	20,291
Training	83	25	108	1,200
Volunteer expenses	535	34	569	69
Other staff costs	34	39	73	36
Office/general administrative expenses	1,581	1,429	3,010	3,623
Ground rent	50	7,470	7,520	2,400
Insurance	-	1,107	1,107	484
Legal & professional	1,582	1,559	3,141	2,590
Subscriptions	193	445	638	1,148
Marketing/promotional	1,041	2,047	3,088	1,297
Telephone, postage and stationery	148	90	238	829
Hall hire	144	72	216	660
Activities	4,561	21,890	26,451	23,090
Depreciation	451	-	451	249
Computer costs	1,700	2,989	4,689	1,195
Website costs	-	1,101	1,101	3,028
Sundry	-	-	-	1,026
	18,033	63,557	81,590	63,214
2023 comparative	16,835	46,379	63,214	

5 Staff costs	2024	2023
Gross Wages	22,096	-
Social Security	1,188	-
Pensions	14	-
	23,298	-

In 2023, the charity did not have any employees. Payments were made for invoices for self employed individuals for general administration, marketing support and project support as needed. These are the amounts shown as wages on note 4. In 2024 the charity started to employ staff.

6 Tangible fixed assets	Computer Equipment £	Restricted Computer Equipment £	Total £
Cost			
As at 1 April 2023	1,455	800	2,255
Additions	-	-	-
As at 31 March 2024	1,455	800	2,255
Depreciation			
As at 1 April 2023	182	67	249
Charge for the year	291	160	451
At 31 March 2024	473	227	700
Net book values			
At 28 February 2024	982	573	1,555
At 28 February 2023	1,273	733	2,006

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 29 FEBRUARY 2024

7 Creditors: amounts falling due within one year

	2024 Total £	2023 Total £
Accruals	440	310
Deferred income	-	18,280
Other creditors	15	15
	<u>0,455</u>	<u>18,605</u>

8 MOVEMENT IN FUNDS

	At 01/03/23 £	Incoming resources £	Outgoing resources £	At 28/02/24 £
Restricted funds				
Fowler Smith & Jones Charitable Trust	5	2,150	62	2,093
National Lottery	1,791	-	1,791	-
Awards for All	616	-	616	-
Sports England	1,297	815	2,112	-
Southend Emergency Fund	-	3,000	3,000	-
ECF	5,038	10,000	8,131	6,907
Essex Community Foundation	822	3,677	4,488	11
Southend Active - Indirock	960	1,000	1,960	-
Essex Active - Indirock	2,380	3,125	3,412	2,093
British Airways Community Fund	-	4,278	4,278	-
ROSCA Trust	3,600	-	3,600	-
EALC Micro Grant	500	-	500	-
A Better Start Southend	1,115	-	1,115	-
Foundation Grant Tesco	-	1,000	1,000	-
Community	-	1,000	1,000	-
South East Essex Alliance	128	-	128	-
Southend Community Investment Board	-	18,317	18,317	-
Southend Short Breaks	-	10,000	10,000	-
Tudwick Foundation	-	3,000	2,424	576
Magic Grants Carers Projects	-	500	500	-
Active Essex Phab Fund	-	14,084	-	14,084
	<u>18,251</u>	<u>74,946</u>	<u>67,434</u>	<u>25,764</u>

ECF - Digital Grant - two laptops have been purchased via this grant fund. These are included as fixed assets, therefore they will be depreciated each year, and the charge will be allocated to this fund. The cost of the laptops were £799.94.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 29 FEBRUARY 2024

9 <u>MOVEMENT IN FUNDS</u>	At 01/04/23 £	Incoming resources £	Outgoing resources £	At 31/03/24 £
Unrestricted funds	5,599	46,545	18,033	34,111
Restricted	18,252	74,946	63,557	29,641
Total	<u>23,851</u>	<u>121,491</u>	<u>81,590</u>	<u>63,752</u>

The restricted funds as reported, are those funds that the trustees may only spend on particular purposes of the charity.