

SEND THE RIGHT MESSAGE

Charity number 1193572

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28th FEBRUARY 2023**



SEND THE RIGHT MESSAGE

CONTENTS FOR THE YEAR ENDED 28 FEBRUARY 2023

	Page
Legal and administrative information	1
Independent examiners report	2
Statement of financial activities	3
Balance sheet	4
Notes to the financial statements	5 - 9

SEND THE RIGHT MESSAGE

LEGAL AND ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED 28 FEBRUARY 2023

Charity number	1193572
Address	73 Leigh Cliff Road Leigh-on-Sea Essex, SS9 1DN
Trustees	V Lamb L Prince R King
Accountants	Community360 Winsley's House High Street Colchester Essex, CO1 1UG
Bankers	Natwest

SEND THE RIGHT MESSAGE

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 28 FEBRUARY 2023

I report on the accounts of SEND The Right Message for the year ended 28 February 2023 which are set out on pages 3 to 9.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:

Community360
Winsley's House, High Street, Colchester, Essex



Date 13th September 2023

SEND THE RIGHT MESSAGE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 28 FEBRUARY 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 Total £
<u>Incoming resources</u>				
Incoming resources from generating funds:				
Donations and legacies	2	7,283	18	7,301
Income from Charitable activities	3	13,913	44,918	58,830
Total income and endowments		<u>21,195</u>	<u>44,936</u>	<u>66,131</u>
<u>Expenditure on charitable activities</u>				
Charitable activities	5	<u>16,835</u>	<u>46,379</u>	<u>63,214</u>
Total resources expended		<u>16,835</u>	<u>46,379</u>	<u>63,214</u>
Net income/(expenditure)		<u>4,360</u>	<u>(1,443)</u>	<u>2,917</u>
Total funds brought forward		1,239	19,695	20,934
Total funds carried forward		<u><u>5,599</u></u>	<u><u>18,252</u></u>	<u><u>23,851</u></u>

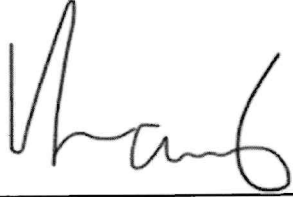
The notes on pages 5 - 9 form an integral part of these financial statements.

SEND THE RIGHT MESSAGE

BALANCE SHEET FOR THE YEAR ENDED 28 FEBRUARY 2023

	Notes	2023 £
Fixed assets		
Tangible assets	6	2,006
Current assets		
Cash at bank and in hand		40,450
		<u>40,450</u>
Creditors:		
amounts falling due within one year	8	18,605
		<u>18,605</u>
Net current assets		21,845
Net assets		<u><u>23,851</u></u>
Funds		
Restricted funds	9	18,252
Unrestricted funds	10	5,599
		<u><u>23,851</u></u>

The trustees approved these accounts and are signed on behalf of all:

Signed  Date 07/09/2023
V Lamb

The notes on pages 5-9 form an integral part of these financial statements.

SEND THE RIGHT MESSAGE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2023

1 Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year. Previously the accounts were prepared on a receipts and payments basis, however this was not the most suitable accounting method for the charity. Therefore, there are no comparatives for 2022 included in these accounts.

1.1 Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in (FRS 102) accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland in the UK and Republic of Ireland (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

1.2 Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

1.3 Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received either by way of grants, donations and gifts or as contractual income in payment for services and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

1.4 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

SEND THE RIGHT MESSAGE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2023

1.5 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected life. As follows:

Computer equipment - 20% straight line

1.6 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for at least the next twelve months. There are no material uncertainties, thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.7 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

There are no critical accounting estimates or judgements in the financial statements.

2 Donations and legacies

	Unrestricted funds £	Restricted funds £	2023 Total £
Donations	7,283	18	7,301
	<u>7,283</u>	<u>18</u>	<u>7,301</u>

SEND THE RIGHT MESSAGE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2023

3 Income from charitable activities

	Unrestricted funds	Restricted funds	2023 Total
	£	£	£
Grants	9,097	44,418	53,514
Services	4,750	-	4,750
Sale of stock	66	-	66
Miscellaneous income	-	500	500
	13,913	44,918	58,830

4 Resources expended on charitable activities

	Unrestricted funds	Restricted funds	2023 Total
	£	£	£
Wages - self employed contractors	4,407	15,884	20,291
Training	251	949	1,200
Volunteer expenses	-	69	69
Other staff costs	12	24	36
Office/general administrative expenses	2,966	657	3,623
Ground rent	-	2,400	2,400
Insurance	468	16	484
Legal & professional	2,590	-	2,590
Subscriptions	260	888	1,148
Marketing/promotional	801	496	1,297
Telephone, postage and stationery	468	361	829
Hall hire	420	240	660
Activities	1,535	21,555	23,090
Depreciation	182	67	249
Computer costs	744	451	1,195
Website costs	758	2,270	3,028
Sundry	974	52	1,026
	16,835	46,379	63,214

SEND THE RIGHT MESSAGE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2023

5 Staff costs

In 2023, the charity did not have any employees. Payments were made for invoices for self employed individuals for general administration, marketing support and project support as needed. These are the amounts shown as wages on note 4.

6 Tangible fixed assets

	Computer Equipment £	Restricted Computer Equipment £	Total £
Cost			
As at 1 April 2021	-	-	-
Additions	1,455	800	2,255
As at 31 March 2022	<u>1,455</u>	<u>800</u>	<u>2,255</u>
Depreciation			
As at 1 April 2021	-	-	-
Charge for the year	182	67	249
At 31 March 2022	<u>182</u>	<u>67</u>	<u>249</u>
Net book values			
At 28 February 2023	<u>1,273</u>	<u>733</u>	<u>2,006</u>
At 28 February 2022	<u>-</u>	<u>-</u>	<u>-</u>

8 Creditors: amounts falling due within one year

	2023 Total £
Accruals	310
Deferred income	18,280
Other creditors	15
	<u>18,605</u>

SEND THE RIGHT MESSAGE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2023

<u>MOVEMENT IN FUNDS</u>	At 01/03/22 £	Incoming resources £	Outgoing resources £	At 28/02/23 £
9 Restricted funds				
Fowler Smith & Jones Charitable Trust	(173)	2,000	1,822	5
Southend Emergency Fund	4,810	9,983	13,809	984
Awards for All	9,836	-	9,221	616
Sports England	-	8,965	7,668	1,297
The National Lottery - Cost of living	-	832	25	807
ECF	-	10,216	5,178	5,038
Community Investment Board	-	2,500	1,678	822
Southend Active - Indirock	-	960	-	960
Essex Active - Indirock	-	2,380	-	2,380
ROSCA Trust	-	3,600	-	3,600
EALC Micro Grant	-	500	-	500
A Better Start Southend	-	1,500	385	1,115
South East Essex Alliance	-	1,500	1,372	128
Brought forward	5,222	-	5,222	-
	19,695	44,935	46,379	18,251

ECF - Digital Grant - two laptops have been purchased via this grant fund. These are included as fixed assets, therefore they will be depreciated each year, and the charge will be allocated to this fund. The cost of the laptops were £799.94.

<u>MOVEMENT IN FUNDS</u>	At 01/04/21 £	Incoming resources £	Outgoing resources £	At 31/03/22 £
10 Unrestricted funds	1,239	21,195	16,835	5,599
Restricted	19,695	44,936	46,379	18,252
Total	20,934	66,131	63,214	23,851

The restricted funds as reported, are those funds that the trustees may only spend on particular purposes of the charity.

12 Key staff

No key staff were employed during the year.